



Special or Federal Funding Support Request Checklist

INFORMATION & BACKGROUND

For Maine’s local cities, towns, and agencies preparing a federal grant application or seeking Congressionally Directed Spending (“CDS”) for any transportation improvement project or the MaineDOT state highway system or requesting that MaineDOT either sign a Letter of Support, become a funding partner, or be listed as the lead delivering or submitting agency, please complete this checklist describing the project, anticipated funding, anticipated delivery, and needs.

The Special or Federal Funding Support Request Checklist can be completed for project candidates at any time in the project development cycle, although submitting the Funding Support Request earlier allows for more flexibility in program development and funding opportunities, and at least ***two weeks*** prior to the grant application deadline.

Please submit the Funding Support Request Checklist, a form letter for your project for MaineDOT to customize, sign, and return, as well as a brief map indicating the project location to your Regional Planner at MaineDOT.

Section 1 – Applicant Information	
Lead Town, City, or Entity	
Project Name	
Total Project Cost	
Project Funding Request	
Project Description / Comments	



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Section 2 – Funding Request Information	
Type of Funding (Grant, CDS)	
Federal Agency	
Project Eligibility met?	
Match Requirement (if applicable)	
Funding Request Comments	

Section 3 – Funding Information	
Total Project Costs	
Program Funding Request	
Project Funding Committed	
Match Proposal / Plan and Comments	

Section 4 – Project Readiness	
Is this project identified in a plan or study? If so, which plan or study?	
What is the project’s design status?	
Are environmental or NEPA requirements met?	
What is the right-of-way status and / or acquisition?	
What is the potential project start date?	

Section 5 – Project Benefits	
Does this project enhance safety?	
Does this project preserve infrastructure?	
Does this project optimize mobility for all transportation system users?	
Does this project provide economic benefits?	
Does this project foster sustainability?	
Does this project connect communities?	

Please consider all special and federal funding requirements when considering a project for funding.

Is your city, town, country, or agency an eligible applicant? Is the MaineDOT an eligible applicant?

Does the project need to be reflected in a TIP or STIP?

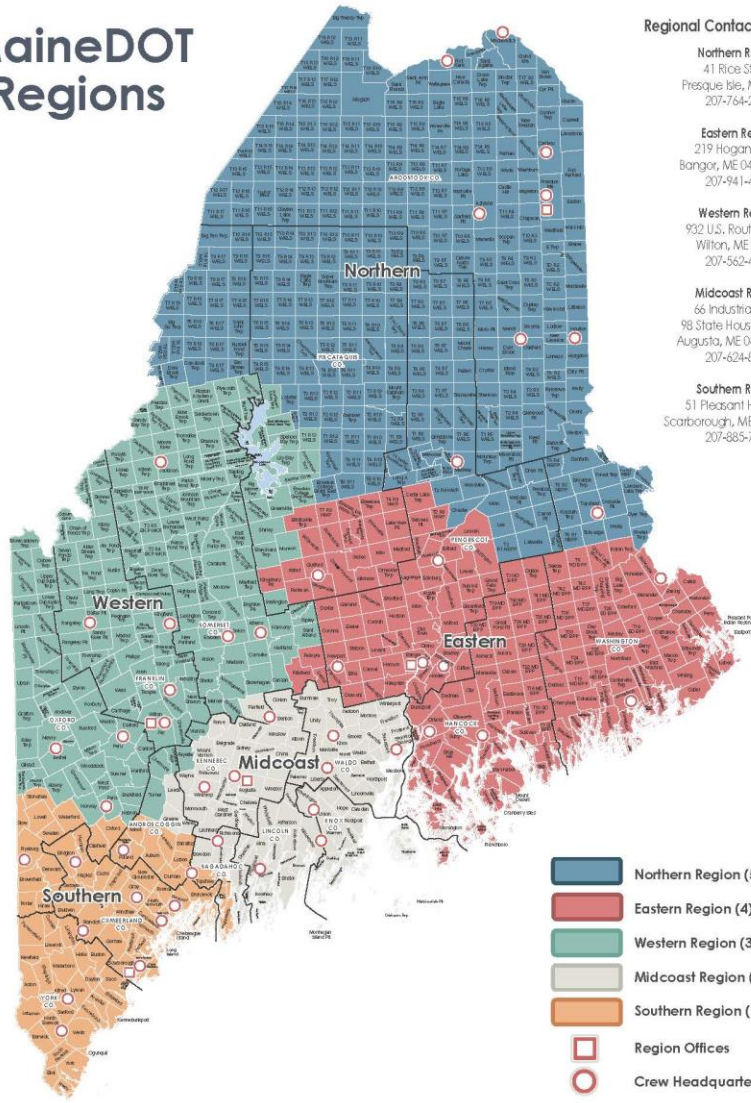
Upon completion, send this form to your MaineDOT Regional Planner.

Southern and Midcoast
Western
Eastern and Northern

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MaineDOT Regions



Regional Contact Information

Northern Region
41 Rice Street
Presque Isle, ME 04769
207-764-2200

Eastern Region
219 Hogan Road
Bangor, ME 04401-5603
207-941-4500

Western Region
932 U.S. Route 2 East
Wilton, ME 04294
207-562-4228

Midcoast Region
66 Industrial Drive
98 State House Station
Augusta, ME 04333-0098
207-624-6200

Southern Region
51 Pleasant Hill Road
Scarborough, ME 04070-0358
207-885-7000

- Northern Region (5)
- Eastern Region (4)
- Western Region (3)
- Midcoast Region (2)
- Southern Region (1)
- Region Offices
- Crew Headquarters

